

# Graduate Council Meeting Minutes

12:00 pm, Wednesday, February 2, 2022

Zoom

Meeting called to order at 12:00 pm

1. Roll Call (Completed via Zoom Chat and Zoom Participant features)
  - Present: See Attached Roll Call List (page 3)
  - Invited Guests: C. Tsatsoulis, K. Drowne, S. Raper, S. Fayek
  - Other Guests/Attendees: K. Shepherd, S. Matson, J. Sinnott, E. Reven, M. Powers, M. Armstrong
2. Approval of Minutes from November 3, 2021 Meeting
  - S. Stanley moved to approve; D. Oerther seconded. Unanimous approval by raising of hands via Zoom.
3. Nominations requested for 2021-22 Outstanding Contributions to Graduate Studies and Graduate Staff Excellence Awards
  - Informational – No discussion
4. Reminder about Graduate Faculty Membership Renewals
  - Informational – No discussion
5. Nominations requested for Faculty Standing Committees:
  - Budgetary Affairs
  - Curricula
    - Self-nomination by Kyle Perry in chat to D. Oerther
  - Informational – No discussion
6. Nominations requested for 2022-23 Graduate Faculty President and Secretary (to be elected by Graduate Faculty at the May 2022 meeting)
  - Informational – No discussion
7. Ad Hoc Committee discussing proposed process to remove an advisor or committee member from a thesis/dissertation committee update
  - Informational – No discussion
14. Establishment of three new graduate programs in violation of CRR 300.030.D.1.c and CRR 300.030.D.5.d(2)
  - S. Sedigh Sarvestani introduced information discussed at faculty senate
  - S. Raper received a referral within Faculty Senate as Curriculum Committee Chair to identify the issue
  - Discussion ensued
15. Posting of GRE/GMAT requirements in violation of CRR 300.030.D.1.c.
  - C. Tsatsoulis clarified information posted online and suggested online should be clarified to state, “See department specific requirements”
  - Motion: “President of the Graduate Council instructed to approach Vice Provost for Enrollment Management to seek clarification to correct any errors in content posted on the web site.” D. Oerther moved to approve; C. Mendoza seconded; Unanimous approval by raising of hands via Zoom.

8. Update on graduate student bill of rights (brought back from Table of November meeting)
  - Dr. Kueny provided a summary presentation
  - Discussion ensued
9. Discussion of potential liaison committee between graduate faculty and faculty senate (brought back from Table of November meeting)
  - Motion: “President of the Graduate Faculty is instructed to approach the President of the Faculty Senate to establish a committee of representatives of the Graduate Faculty plus Faculty Senate for the purpose of improving communication and coordination among the Graduate Faculty and Faculty Senate.” D. Oerther moved to approve; S. Corns seconded; Unanimous approval by raising of hands via Zoom.
10. Discussion of potential standing rules and regulations committee (brought back from Table of November meeting)
  - No discussion

D. Oerther moved to table remainder of agenda (items below) and adjourn the meeting; V. P. Reddy seconded.  
Discussion: Request to consider two meetings per month to work through items that have been tabled twice.  
Vote: Unanimous approval to table and adjourn by raising of hands via Zoom

11. Discussion of modification of graduate track pathway to allow variable units of three to nine hours (brought back from Table of November meeting)
12. Discussion of potential revision of Thesis & Dissertations specifications regarding public option format (brought back Table of November meeting)
13. Question raised: should students in certificate programs be required to apply for certificate completion prior to receiving admission to master’s program?

Meeting adjourned at 1:03 pm

Program/Department	Name	Present
Aerospace Engineering	Serhat Hosder	x
Biological Sciences	Matt Thimgan	x
Applied Mathematics	Gayla Olbricht	x
Arts, Language, & Philosophy*		
Business Administration (MBA)	Sarah Stanley	x
Ceramic Engineering	Aditya Kumar	x
Chemical Engineering	Jee-Ching Wang	x
Chemistry	Manashi Nath	
Civil Engineering	Cesar Mendoza	x
Computer Engineering	Sahra Sedighsarvestani	x
Computer Science	Sanjay Madria	x
Economics*	Yishu Zhou	x
Electrical Engineering	Chang-Soo Kim	x
Engineering Management	Steven Corns	x
Environmental Engineering	Cesar Mendoza	x
Explosives Engineering	Kyle Perry	x
Geological Engineering	Ryan Smith	
Geology and Geophysics	Wan Yang	x
Geotechnics	Jeffrey Cawlfild	
History and Political Science*	Michael Meagher	
Industrial-Organizational Psychology	Clair Kueny	x
Information Science & Technology	Cecil Chua	x
Manufacturing Engineering	Frank Liou	
Materials Science & Engineering	Aditya Kumar	x
Mathematics	Akim Adekpedjou	
Mechanical Engineering	Xiaodong Yang	
Metallurgical Engineering	Aditya Kumar	x
Mining Engineering	Lana Alagha	x
Nuclear Engineering	Ayodeji Alajo	
Petroleum Engineering	Baojun Bai	
Physics	Daniel Fischer	
Systems Engineering	Cihan Dagli	x
Technical Communication	Edward Malone	x

Officer Position	Name	Present
Chair	Matt Insall	x
Secretary	Daniel Oerther	x
Parliamentarian	V. Prakash Reddy	x

\*Department offering 5000 level courses but no graduate program